



Revised 03/04/2011

Putnam County Health Department Farmers Market Policy

Farmers Market representatives will obtain a permit to operate a retail food service from Putnam County Health Department (PCHD).

Farmers Market representatives will obtain completed PCHD farmers market vendor forms from vendors who wish to participate in the Putnam Co. farmers market. The Market representatives will submit the forms to PCHD. The Farmers Market will be responsible for each individual vendor participating in the market.

PCHD will review the completed forms to determine what if any further action will need to be taken. Vendors that wish to prepare and sell potentially hazardous foods at other location in Putnam Co. must obtain their own permit to do so. Some may also need further permitting from the Department of Agriculture and/or the State of West Virginia Health Department.

The PCHD will contact vendors who are selling foods that must be kept under time and/or temperature control for safety or potentially hazardous foods (TCS or PHF) to set up an appointment for inspection PRIOR to selling at the market. This includes vendors who will be offering samples or preparing foods on site.

Vendors may feel free to call PCHD if they have any questions regarding food safety issues or practices. All other farmers market inquires must go through the market directors. PCHD will not be accepting calls from one vendor complaining about another. Please report "neighbor" issues to the market director who will then call PCHD if necessary.